

Your 2025 Dependent Care Spending Account at a Glance

A Dependent Care Spending Account (DCSA) allows you to set aside money from your paycheck pretax to pay for child day care expenses and, in some cases, elder care expenses. When you pay less in taxes, you have more money in your pocket.

There is a \$2.14 monthly administrative fee deducted from your paycheck.

Contributing to your DCSA

Your contribution limit is determined by your tax filing status.

- Married, filing separately: \$2,500
- Single, head of household: \$5,000
- Married, filing jointly: \$5,000

The contribution limit for highly compensated employees is \$1,600.

Qualifying expenses

Eligible expenses are those incurred for someone (other than one of your dependents) to care for your child age 12 or younger while you and your spouse, if you are married, work or look for work. This can include day care; general purpose day camps (overnight camp is not eligible); babysitting; before- and after-school care; nursery or preschool; and pre-kindergarten expenses. If you have a stay-at-home spouse, you should not enroll.

Submitting claims for reimbursement

Your funds are available as you contribute throughout the year. However, you will not receive reimbursement until after the service has been provided. ASIFlex offers several easy ways to submit claims for reimbursement.

- **ASIFlex mobile app** Log in to your account, snap a picture of your itemized receipt and submit a claim via the app.
- **ASIFlex Online** Sign in to your online account to submit a claim.
- Toll-free fax or mail Download and complete a claim form.

Reimbursements will be made to you within three business days following receipt of a complete claim or service ending date, whichever is later.

Use-it-or-lose-it account

You can use your funds for expenses incurred January 1, 2025, through March 15, 2026. You will forfeit funds left in your account after the reimbursement deadline, and you must re-enroll each year.

This document does not constitute a comprehensive or binding representation regarding the employee benefits offered by PEBA. The terms and conditions of insurance plans offered by PEBA are set out in the applicable plan documents and are subject to change. The language on this flyer does not create any contractual rights or entitlements for any person. PEBA complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 888.260.9430. 注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請致電 888.260.9430

Download the app

Search ASIFlex Self Service in your app store.

- Submit and view status of a claim.
- Submit documentation.
- View account details.
- Read secure account messages.

ASIFlex Customer Service

ASIFlex.com/ SCMoneyPlus

Phone: 833.SCM.PLUS (833.726.7587) Fax: 877.879.9038 asi@asiflex.com

P.O. Box 6044 Columbia, MO 65205



SCPEBA 092024 | Expires 12312025 Data classification: public information