## **New hire worksheet**



Use this worksheet to plan your insurance elections for 2024. This is not an election of benefits; you must follow the applicable steps to enroll. View eligibility information, coverage details and limitations in the *Insurance Summary*.

Health plan		Life insurance coverage
☐ Standard Plan  Consider enrolling in a Medical Spending Account.		<ul> <li>□ Optional Life         Amount \$</li></ul>
☐ Savings Plan  Consider opening a Health Savings Account and enrolling in		
a Limited-use Medical Spending Account.		
☐ TRICARE Supplement Plan		
Coverage level  ☐ Employee ☐ Employee/children		
☐ Employee/spouse	☐ Full family	☐ Dependent Life-Child
Dental coverage		Long term disability coverage
□ Dental Plus	☐ Basic Dental	Benefit waiting period  ☐ Apply for SLTD coverage
Coverage level		Medical evidence is required.
□ Employee	☐ Employee/children	<ul><li>□ 90-day benefit waiting period</li><li>□ 180-day benefit waiting period</li></ul>
☐ Employee/spouse	☐ Full family	
Changes to existing dental coverage can be made during open enrollment in odd-numbered years only. Your next opportunity to make a change will be in October 2025.		MoneyPlus elections
Vision coverage		☐ Pretax Group Insurance Premium feature
Coverage level  ☐ Employee ☐ Employee/children		☐ Medical Spending Account Amount \$
☐ Employee/spouse	☐ Full family	☐ Limited-use Medical Spending Account Amount \$
		☐ Dependent Care Spending Account Amount \$
		Health Savings Account election
		Available to Savings Plan members only.
		☐ Amount \$