Setting Up a New MyBenefits Account

MyBenefits is the fastest, most convenient way for subscribers covered by PEBA-administered insurance programs to manage their benefits. Enroll in MyBenefits today and start managing your insurance information.

**Step 1**
Go to PEBA’s website, [www.peba.sc.gov](http://www.peba.sc.gov), and select the MyBenefits button on the right side of the page.

**Step 2**
If you don’t know your Benefits Identification Number (BIN), select Get My BIN and follow the instructions to retrieve it.

**Step 3**
Log in to MyBenefits 24/7 by entering your BIN, the last four digits of your Social Security number and your password.

- Access your insurance benefits information.
- Update your contact information.
- Review and change your beneficiaries.
- Make changes to your coverage during the annual open enrollment period in October and some special eligibility situations.